LIDGATE PARISH COUNCIL

**Clerk: Mrs Karen Peck, email: lidgateparishcouncil@yahoo.co.uk**

**Chairman: Mrs Annie Lee (Acting), email: alee.lidgate@gmail.com**

**NOTICE OF MEETING: Parish Council Informal**

**TIME: 19.00**

**DATE: Wednesday 9th March 2022**

**VENUE: Lidgate Village Hall**

**If you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.**

**The Parish Council wish to advise that all attendees are required to adhere to social distancing measures set out by the Council including hand washing and sanitisation, social distancing, and masks if indoors, please respect everyone’s space.**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 6

VACANCIES 1

QUORUM 3

**MINUTES**

**060322/1 TO RECORD APOLOGIES FOR ABSENCE**

LP – Reasons accepted

 KP (Clerk) – medical reasons

**060322/2 MEMBERS’ DECLARATIONS OF INTEREST**

No declarations were made

**060322/3 TO SIGN AND APPROVE MINUTES OF LAST MEETING**

The Full Parish Council Meeting minutes up until 28th February 2022 were proposed by AL, seconded by HM as a true and accurate record of the meeting. Motion carried

060322/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS’ REPORTS

Report from Bobby Bennett SCC submitted prior to meeting, matters concerning local highway and flooding issues were raised for attention.

Report from Mike Chester WSDC submitted, he spoke about the St Edmundsbury 1000 celebrations this year, which includes a Community Day on 17th July run by WSDC, at which Lidgate may wish to be represented

060322/5 OPEN FORUM FOR PUBLIC PARTICIPATION

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

There was one member of the public in attendance, but no matters were raised

**060322/6 MATTERS ARISING**

1. Update on Quiet Lanes signage Upend Rd

It was noted that the quiet lane signage in Upend Road has been installed, this completes the QL scheduled work.

1. Update on walks signage, leaflet & Locality Budget Grant

It was agreed that signage and leaflets for the Castle Walk would be ordered. There was an overspend on the budget, and grant funding from SCC and WSDC had been applied for to cover this. Once signage is in place, a formal opening would be arranged. WSDC and SCC expressed an interest in attending.

1. Update on safety of trees along The Street, note planning application for felling & pruning submitted

Noted that safety of trees at Pippin Park along The Street had been addressed by the owner following a request from the PC

1. Annual Playing Field latest inspection report

Play equipment inspection – reported signs of rot to the picnic bench would be monitored

1. VAS update

Current volunteer in village agrees to continue to handle VAS data. Speed watch to start again along The Street. AL to contact SCC to find out whether Lidgate has been allocated use of an ANPR unit and if so the likely date.

1. Play area equipment provision and village consultation

Play area consultation responses were discussed, HM to chase more responses and a separate meeting would be held to decide the next action. Responses were positive in wanting additional facilities.

1. Defibrillator training

AL to approach previous local trainer, if this was not an option, a decision whether to purchase training from Community Heartbeat would be made.

1. State of footpaths along The Street

AL to contact the owners of the two properties where vegetation is impeding the path, a section from the Bailey Pond to the Village Hall. Keep Lidgate Tidy Group to assist with clearance.

1. Use of playing field for Queens Jubilee celebrations

It was agreed that the dog ban at the Play Area will be lifted on June 5th only to allow a picnic and possibly dog show to take place, as part of the Queens Platinum Jubilee celebrations. It was noted that Wills Estate were positive about the provision of additional trees as part of associated Treebilee scheme.

1. Councillor vacancy

A resident had come forward following a request to fill a vacancy on the PC, and necessary documentation would be sent out. No responses had been received to the advertised further vacancy, and it was agreed that a resident who had shown an interest would be contacted.

1. To conduct a review of all Policies and Procedures

Policy & Procedures for 22-23 were reviewed and approved, proposed AL seconded JW. Motion carried

1. To appoint an internal auditor

Agreed SJ accounting to do internal audit proposed AL seconded JW. Motion carried

**060322/7 PLANNING (10 minutes)**

**TO DISCUSS:**

**DC/22/0212/TCA Pippin Park, The Street, Lidgate**

Trees in conservation area notification – one sycamore, one beech, one horse chestnut, group of elm, one scotts pine fell; one horse chestnut monolith up to 6 m above ground level; one ash, one sycamore coppice

The Council had no objection to this application.

**UPDATES:** None received

**060322/8 FINANCE**

1. Update on status of bank mandate

The updates had now been completed and the bank is fully operational

1. To approve payments and Bank Reconciliation up to 28th February 2022
2. Online Payments:

Wages, Expenses and HMRC £245.88 BACS

Community Heartbeat Trust – battery £318.00 BACS

1. Direct Debits Made: None
2. Income None

Payments approved proposed AL seconded JW

**060322/9 DELEGATION SCHEME**

To reinstate delegation scheme as per Appendix One in the event the council cannot met in person

Delegation scheme proposed AL seconded JW

**060322/10 DIARY DATES –** Next Full Parish Council Wednesday 25th May 2022; Annual Parish Meeting 6.30pm followed by the Annual Meeting of the Parish Council at 7pm

2022-23 dates agreed

27th July

28th September

23rd November

Closed 20.10

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K Peck A Lee

**Karen Peck Annie Lee**

**Clerk & Responsible Finance Officer Chair (Acting)**

**Lidgate Parish Council Lidgate Parish Council**

**25th May 2022**