

LIDGATE PARISH COUNCIL
Financial Report 2018

Parish Councillors in 2017/18

John Whitefield (Chairman)
Chris Bliss (Vice-Chairman) – resigned March 2018
Sue Sage
Steve Child
Stuart Crosby
Chris Stembridge
James Wreathall

Details of Public Land and Building Assets

The Council rents the playing field behind Orchard Close from the HD Wills 1965 Charitable Trust at a cost of £105 per annum.

Income and Expenditure Account for Year Ended 31 March 2018 (including expenditure above £100)

| | Income | Year ending 31/03/17 | Year ending 31/03/18 |
|------------|---|-------------------------|-------------------------|
| 27/04/2017 | Precept | £5,706 | £5,798 |
| 2016/17 | SEBC Grant | £397 | £0 |
| 03/05/2017 | VAT refund | £45 | £279 |
| 2017/18 | Bank interest | £9 | £5 |
| 2016/17 | Donation from Waitrose towards the cost of a swings for the playing field | £250 | £0 |
| 27/09/2017 | SCC locality grant for the defibrillator | £0 | £300 |
| 27/06/2017 | SCC locality grant for swings | £0 | £900 |
| 2016/17 | Fidelity refund of pension costs | £15 | £0 |
| 2016/17 | Suffolk County Council - locality funding for VAS bracket | £50 | £0 |
| 11/09/2017 | Havebury grant for swings | £0 | £875 |
| 05/05/2017 | Transparency Fund grant | £0 | £448 |
| 08/09/2017 | CAS insurance - refund | £0 | £114 |
| 2017/18 | Donations for defibrillator | £0 | £2,510 |
| | | £6,472 | £11,229 |
| | Expenditure | | |
| 2017/18 | Staff costs | £2,876 | £3,310 |
| 03/04/2017 | LCPAS subscription | £80 | £80 |
| | Insurance | £786 | £827 |
| 22/05/2017 | GDPR training clerk | £0 | £5 |
| 15/05/2017 | Rental of fireproof safe | £0 | £40 |
| 15/09/2017 | Phone costs | £21 | £27 |
| 10/11/2017 | One Suffolk - website hosting fee | £50 | £50 |
| 01/03/2018 | Playing field rent | £105 | £105 |
| 14/08/2017 | ICO | £0 | £35 |
| 2017/18 | GPC - donations | £190 | £240 |
| 2016/17 | GPC - Mr A Foreman - 'Happy Lidgate' books | £100 | £0 |
| 16/01/2018 | GPC - installation of defibrillator | £0 | £260 |
| 15/05/2017 | Lidgate Village Hall | £100 | £500 |
| 11/05/2017 | Friends of Lidgate Churchyard | £150 | £150 |
| 2017/18 | VAT | £279 | £1,049 |

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|------------|---|---------------|----------------|
| 05/10/2017 | Community Heartbeat Trust - defibrillator | £0 | £2,020 |
| 2016/17 | Portable hard drive 1/6 | £6 | £0 |
| 2016/17 | Westcotec - brackets for VAS | £100 | £0 |
| 2016/17 | Unipar Services LLP - speed gun | £1,041 | £0 |
| 2016/17 | Splash promotions - heavyweight Hi-Viz jackets for CSW | £123 | £0 |
| 2016/17 | Splash promotions - lightweight Hi-Viz jackets for CSW | £81 | £0 |
| 2016/17 | SALC - postage costs to return QPS submission documents | £3 | £0 |
| 13/11/2017 | Swings for play area | £0 | £3,175 |
| 2017/18 | Playing field - mole control | £0 | £480 |
| 15/09/2017 | Footpath leaflets | £0 | £94 |
| 15/09/2017 | Replacement posts - pond area | £0 | £120 |
| | Total Expenditure | £6,091 | £12,566 |

Receipts and payments summary 2017 – 2018

| | |
|-------------------------------|---------------|
| B/F April 1st 2017 | £6,180 |
| Add total income | £11,229 |
| Less total expenditure | £12,566 |
| Balance as of 31/03/18 | £4,843 |

Year-end Bank Reconciliation

| | |
|---|------------------|
| Current account balance as per bank statement | £1,943.29 |
| Balance of deposit account | £3,074.31 |
| Less uncleared payments | £174.18 |
| Total balances as at 31/03/16 | £4,843.42 |

Significant Variations in Accounts from 2017 to 2018 as listed above (more than 10%)

Income

| | 2017 | 2018 | Explanation of variations over 10% |
|--|--------|--------|---|
| Precept | £5,706 | £5,798 | |
| Grants from St Edmundsbury Borough Council | £397 | £0 | Lidgate Parish Council no longer receives any grants from St Edmundsbury Borough Council due to their decision to cut the Parish Council Support Grant and the Council Tax Support Grant. |
| VAT | £45 | £279 | More VAT was reclaimed in 2017/18 |
| Refund of pension costs in Feb 2016 | £15 | £0 | This was a one off payment due to an error |
| Interest | £9 | £5 | Less interest was received due to lower interest rates |
| Suffolk Community Foundation grant towards cost of purchasing a speed gun. | £250 | £0 | One-off donation from Waitrose towards the cost of purchasing a new swing. |
| Donation from Lidgate Village Hall towards the cost of purchasing a speed gun for Community Speedwatch | £50 | £0 | One-off grant from Suffolk County Council locality funding for VAS bracket |
| Donations for defibrillator | £0 | £2,510 | One- off grant |
| SCC locality grant for the defibrillator | £0 | £300 | One- off grant |
| SCC locality grant for swings | £0 | £900 | One- off grant |

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|---------------------------|----|------|---|
| Havebury grant for swings | £0 | £875 | One- off grant |
| Transparency fund grant | £0 | £448 | Lidgate Parish Council received a grant from the Transparency Fund to enable it to meet the requirements of the Transparency Code 2015. |
| CAS insurance - refund | £0 | £114 | One-off refund as CAS overcharged for insurance cover |

Expenditure

| | 2017 | 2018 | Explanation of variations over 10% |
|---|--------|--------|--|
| Staff costs | £2,876 | £3,310 | Lidgate Parish Council received a grant of £448 from the Transparency Fund to enable it to meet the requirements of the Transparency Code 2015. This money was paid to the clerk to cover the hours worked setting up and maintaining the new Parish Council website to comply with the Transparency Code. |
| Insurance | £786 | £827 | The premium increased in 2017/18 as the defibrillator and swings were added to the insurance |
| Membership subscriptions | £80 | £80 | Community Action Suffolk no longer charges a membership subscription fee of £25 as it did in 2015/16 |
| Audit fees | £0 | | Audit fees were charged by BDO in 2015/16 as the Council's income and expenditure in that year was more than 10,000 |
| Phone costs | £21 | £27 | The cost of the annual phone contract paid for by Risby Parish Council increased so Lidgate Parish Council's 15% share increased as well |
| GPC | £290 | £500 | 2016/17 - Lidgate PCC £150, Royal British Legion £40, Mr A Foreman 'Happy Lidgate' books to give out with the village welcome packs 2017/18 Lidgate PCC £150, Royal British Legion £40, The Voluntary Network - donation £50, installation of defibrillator £260 |
| VAT | £279 | £1,049 | More VAT was paid in 2017/18 due to the purchase of new swings and the defibrillator |
| CAS ltd - website hosting fee | £50 | £50 | No change |
| GDPR training clerk | £0 | £5 | |
| ICO | £0 | £35 | The Parish Council paid a registration fee to the Information Commissioner's Office |
| Portable hard drive 1/6 | £6 | £0 | Lidgate Parish Council made a 1/6 contribution to Risby Parish Council towards the cost of a new portable hard drive for the backing up of Council files |
| Friends of Lidgate Churchyard - churchyard maintenance | £150 | £150 | No change |
| SALC - postage costs to return QPS submission documents | £3 | £0 | One-off payment |
| Adkin - playing field rent | £105 | £105 | No change |
| Westcotec - brackets for VAS | £100 | £0 | Lidgate Parish Council purchased 2 additional brackets for the new vehicle activated sign |
| Lidgate Village Hall - donation | £100 | £500 | The Parish Council paid a reduced donation in 2016/17 due to other financial commitments, in particular the purchase of the speed gun |

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|--|--------|--------|---|
| Unipar Services LLP - speed gun | £1,041 | £0 | The Parish Council purchased a speed gun for Community Speed Watch |
| Splash promotions - heavyweight hi-viz jackets for CSW | £123 | £0 | One-off payment |
| Splash promotions - lightweight Hi-Viz jackets for CSW | £81 | £0 | One-off payment |
| Rental of fireproof safe | £0 | £40 | The 2016/17 payment was not made as no invoice was received. The payment of £40 was for 2016/17 and 2017/18 |
| GPC - purchase of a defibrillator | £0 | £2,020 | One-off purchase |
| Playing field - mole control | £0 | £480 | |
| New swings and installation | £0 | £3,175 | One-off payment |
| Three Villages Walk leaflets | £0 | £94 | One-off payment |
| Replacement posts - pond area | £0 | £120 | One-off payment |