

LIDGATE PARISH COUNCIL

Clerk: J Kirk, 15 Klondyke, Bury St Edmunds, IP32 6DB

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4th May 2017

To members of the Council: You are hereby summonsed to attend the Annual Meeting of the Parish Council on Thursday 11th May 2017 at 7p.m. in Lidgate Village Hall. Members of the public are welcome.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Lidgate's Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. Co-option of a new councillor
5. To update Register of Members' Interests form.
6. To accept apologies and reason for absence.
7. Declaration of interest by Councillors in items on the agenda.
8. To approve the minutes of the meeting held on Thursday 9th March 2017
9. To receive an update on the list of actions agreed at the last meeting
10. To discuss the following financial issues:
 - a) Approval of any payments and signing of Schedule of Payments
 - b) Approval of payments authorised between meetings
 - c) Approval of payments made between meetings but previously authorised
 - d) Approval of the record of online payments made since the last meeting
 - e) Signatory to complete the checklist of Internal Controls
 - f) Internal control of the 2016/17 accounts carried out by Steve Child
 - g) Update on the inspection of Parish Council property carried out by
 - h) To approve the Income and Expenditure accounts for the financial year 2016-2017
 - i) To complete and sign sections 1 and 2 (Statement of Assurance and Statement of Accounts) of the Annual Return 2017
 - j) To approve and sign the supporting notes for the Audit 2017.
 - k) To receive the precept information for 2017/18
 - l) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2017
 - j) To confirm the Council's eligibility to continue to use the General Power of Competence
11. To discuss any following planning issues:
 - a) DC/17/0839/TCA - Suffolk House, The Street, Lidgate - TCA notification (i) one poplar - remove dead and crossing branch over neighbouring property (ii) One sycamore reduce branch by 2 metres away from phone line
12. To discuss any highways/Rights of Way issues/tree/transport issues
 - a) Letter from UNIPAR re calibration of the CSW speed gun at a cost of £168 + £38 collection/delivery charge for up to 4 devices
13. To discuss any playing field issues
 - a) Play inspection report
14. To discuss any village issues:
 - a) Possible purchase of a generator for use in emergencies
 - b) Revised emergency leaflet
 - c) The Emergency Plan which needs updating and a list made of residents who may need additional support in an emergency
 - d) Future of the village newsletter
15. To discuss the following correspondence:
 - a) Letter from the Voluntary Network requesting a donation
16. Any other business for noting or including on the agenda of the meeting on Thursday 6th July 2017