

**The next meeting of Lidgate Parish Council will take place on Thursday 9th March 2017 at 7.30p.m. in Lidgate Village Hall. Members of the public are welcome. There will be an Open Forum at the start of the meeting to give members of the public and opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda.
3. To approve the minutes of the meeting held on Monday 10th January 2017
4. To discuss any police issues
5. To receive a report from Councillor Mary Evans
6. To receive a report from Councillor Pollington
7. To receive an update on the list of actions agreed at the last meeting
8. To discuss the following financial issues:
  - a) Approval of any payments and signing of schedule of payments
  - b) Approval of any payments authorised between meetings
  - c) Regular payments made between meetings
  - d) Signatory to complete the checklist of Internal Controls
  - e) To receive a statement of receipts and payments made since the last meeting
  - f) To decide whether Lidgate Parish Council should claim back additional website costs from the Transparency Fund
  - g) To decide whether Lidgate Parish Council should transfer its website to the Suffolk Cloud
  - h) To review all regular payments including the clerk's salary and approve payments relating to these services for 2017 - 2018
  - i) To review the clerk's salary for 2017/18 and approve online payment
  - j) To review the income and expenditure for 2016/17 against the budget and discuss the level of reserves for general and earmarked expenditure.
  - k) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate
  - l) To review the Council's risk assessment
  - m) To check that the levels of liability insurance are adequate
  - n) To review the Council's Financial Regulations Orders and ensure that they are being complied with
  - o) To appoint a councillor to check the accounts and complete the checklist of internal controls including salary details and PAYE tax codings
  - p) To nominate a councillor to inspect the Council's property for damage or defects by 30th April 2017 and complete the inspection checklist.
  - q) To appoint an internal auditor to complete section 3 of the annual return
  - r) To review the effectiveness of the internal audit.
  - s) To review the Council's Standing Orders
  - t) To receive information about the Council's precept request
9. To discuss any planning applications
  - a) DC/17/0261/TCA - Ransomes, Bury Lane, Lidgate - Remove 1 ash tree
  - b) DC/17/0260/LB and DC/17/0259/HH - Phoenix Cottage, The Street, Lidgate - (i) two storey rear extension linking house to outbuilding and (ii) conversion of existing outbuilding to form utility room and associated alterations
  - c) DC/17/0221/HH - The Forge, The Street, Lidgate - Vehicular access
  - d) DC/17/0275/TCA - Wheelwrights, The Street, Lidgate - TCA notification fell (i) Crown reduce 1 apple tree by 1m (ii) 2 elms - reduce overhanging branches by 1m
10. To discuss any highways/Rights of Way issues/Transport issues
11. Playing field issues
  - a) Letter from SEBC re Public Space Protection Orders
  - b) Play inspection report January 2017
12. To discuss any village issues
  - a) Possible new village project
  - b) Possible Fit Villages course
  - c) Review of procedures for supporting vulnerable residents in the event of a power cut
13. To confirm the dates of meetings from May 2017 – March 2018
14. To discuss the following correspondence:
  - a) Public consultation about Bury St Edmunds Masterplan
15. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Thursday 11<sup>th</sup> May at 7pm followed by the Annual Parish Meeting at 8pm